

**APPLICATION GUIDELINES**

- Host must contact poet to request permission to apply for funding and confirm availability, **prior to submitting application.**
- Application must be submitted **by the host.**
- Funding is available for full League members, and professional non-member poets. Visit [poets.ca/npm](http://poets.ca/npm) for eligibility guidelines for non-members.
- Readings must be free and open to the public, and must take place during April.

**LIMITS**

- Limit of four (4) readings per host per year.
- Limit of one (1) readings per poet per year. **Reading funding is a \$125 honorarium with no travel reimbursement.**
- Funding for cancelled readings is not transferable and will be redistributed by the League to pending applications.
- **Funding for eligible readings is distributed on first come, first served basis per province/territory.**

**DEADLINE: FEBRUARY 15**

We encourage electronic submissions via email to [readings@poets.ca](mailto:readings@poets.ca), but also accept post and fax submissions.

Please do not submit duplicates. For more information, visit [poets.ca/npm](http://poets.ca/npm)

<b>1</b>	POET NAME:	<input type="checkbox"/> MEMBER <input type="checkbox"/> NON-MEMBER		
READING DATE (DD-MM-YYYY):	READING TIME: _____ : _____ am / pm	POET'S EMAIL ADDRESS:		
FOR LEAGUE USE ONLY: NOTES:	M.LVL	<input type="checkbox"/> 1ST YR <input type="checkbox"/> BK TOUR	<input type="checkbox"/> DUES PAID <input type="checkbox"/> OVERDUE	<input type="checkbox"/> LMT OK <input type="checkbox"/> OVR LMT
		<input type="checkbox"/> APPR <input type="checkbox"/> RJCTD	INVOICE #	
<b>2</b>	POET NAME:	<input type="checkbox"/> MEMBER <input type="checkbox"/> NON-MEMBER		
READING DATE (DD-MM-YYYY):	READING TIME: _____ : _____ am / pm	POET'S EMAIL ADDRESS:		
FOR LEAGUE USE ONLY: NOTES:	M.LVL	<input type="checkbox"/> 1ST YR <input type="checkbox"/> BK TOUR	<input type="checkbox"/> DUES PAID <input type="checkbox"/> OVERDUE	<input type="checkbox"/> LMT OK <input type="checkbox"/> OVR LMT
		<input type="checkbox"/> APPR <input type="checkbox"/> RJCTD	INVOICE #	
<b>3</b>	POET NAME:	<input type="checkbox"/> MEMBER <input type="checkbox"/> NON-MEMBER		
READING DATE (DD-MM-YYYY):	READING TIME: _____ : _____ am / pm	POET'S EMAIL ADDRESS:		
FOR LEAGUE USE ONLY: NOTES:	M.LVL	<input type="checkbox"/> 1ST YR <input type="checkbox"/> BK TOUR	<input type="checkbox"/> DUES PAID <input type="checkbox"/> OVERDUE	<input type="checkbox"/> LMT OK <input type="checkbox"/> OVR LMT
		<input type="checkbox"/> APPR <input type="checkbox"/> RJCTD	INVOICE #	
<b>4</b>	POET NAME:	<input type="checkbox"/> MEMBER <input type="checkbox"/> NON-MEMBER		
READING DATE (DD-MM-YYYY):	READING TIME: _____ : _____ am / pm	POET'S EMAIL ADDRESS:		
FOR LEAGUE USE ONLY: NOTES:	M.LVL	<input type="checkbox"/> 1ST YR <input type="checkbox"/> BK TOUR	<input type="checkbox"/> DUES PAID <input type="checkbox"/> OVERDUE	<input type="checkbox"/> LMT OK <input type="checkbox"/> OVR LMT
		<input type="checkbox"/> APPR <input type="checkbox"/> RJCTD	INVOICE #	
		PROV.	RQST	APPR

FUNDED BY:



Canada Council  
for the Arts  
Conseil des arts  
du Canada

**NATIONAL POETRY MONTH**  
READING FUNDING APPLICATION

HOST (ORGANIZATION, UNIVERSITY, etc.):	CONTACT PERSON:
STREET ADDRESS:	CITY/TOWN:
PROVINCE:	POSTAL CODE:
PHONE:	EMAIL:
WEBSITE:	TWITTER:
READING SERIES NAME (if applicable):	INSTAGRAM:
VENUE:	CONTACT PERSON:
STREET ADDRESS: <input type="checkbox"/> Same as above	CITY/TOWN:
PROVINCE:	POSTAL CODE:
PHONE:	EMAIL:
WEBSITE/TWITTER:	EVENT COVER CHARGE: (\$)

**EMAIL:** READINGS@POETS.CA **FAX:** 416-504-0096 **MAIL TO:** 101 - 688 RICHMOND ST. W., TORONTO, ON M6J 1C5

I consent to receive electronic communications from the League of Canadian Poets. (CASL requirement; the League will not add you to any mailing lists, but must be able to contact you for funding confirmation.

NOTE: You may withdraw your consent to receive electronic communications from the League of Canadian Poets at any time by emailing your request to [admin@poets.ca](mailto:admin@poets.ca) or calling 416-504-1657.

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FOR LEAGUE OFFICE USE ONLY**

HOST  OVR LMT  LMT OK  PMT AMT (\$) TRANS.#

NOTES: